

**CLARENCE SENIOR CITIZENS, INC.**

**4600 THOMPSON ROAD**

**CLARENCE, NY 14031**

**REGULAR BOARD MEETING**

**Date: September 8, 2011**

**Meeting called to order at 9:00 am by Chair Bill Westley.**

**ROLL CALL**

PRESENT: Henry Becker, Jim Blum, Jackie Carpenter, Paul Corbelli, Norm Kirchner, Violet Oldenski, Rosemond Ruhland, Paul Schulz, Neil Struebing, Janet Vito, Bill Westley, Darrell Young, Holly Zuffranieri.

EXCUSED: None

Executive Director: Karla Madrid

Town Board Liaison: Bernie Kolber (not present)

**PLEDGE OF ALLEGIANCE** - Mission Statement - Bill Westley

**SECRETARY'S REPORT**- Jim Blum

August 11 Minutes - - Received suggestions from one Board member. All revised, included or explained. Motion to approve minutes of August 11, 2011 made by Jim Blum.

Second by Darrell Young. Discussion regarding a motion that was not completed during the meeting. A following motion on the same subject was carried unanimously.

Voting aye (11) Becker, Blum, Carpenter, Corbelli, Kirchner, Oldenski, Ruhland, Schulz, Struebing, Young, Zuffranieri. Voting nay (0). Voting abstain (1) Vito. Motion carried.

August 18 Minutes - Received suggestions from one Board member. Two of three revised, other was comment by Nominating Committee on bios in October newsletter. Motion to approve minutes of August 18, 2011 made by Jim Blum. Second by Norm Kirchner.

Discussion on handling of bios related to dates of meetings and coverage in minutes.

Voting aye (11) Becker, Blum, Carpenter, Corbelli, Kirchner, Oldenski, Ruhland, Schulz, Struebing, Young, Zuffranieri. Voting nay (0). Voting abstain (1) Vito. Motion carried.

**TREASURER'S REPORT** - Darrell Young

August Treasurer's report reviewed, received and referred for audit.

Bank is processing equity loan application. Expect answer by next Board meeting.

**CHAIRPERSON'S REPORT** - Bill Westley

Resignation - Board member Darlene Feinen resigns due to personal and professional reasons.

Bus/Van - Problem has been found and expect bus/van back soon. Town Youth van has been used with portable step but it is not equipped very well for seniors. A few members can't use it. Difficult for seniors to get into the youth van.

Our van has been out of service 13 of 20 days in July, all of August and September to date. We have learned that surplus vans are donated by the County each year and that may be a possibility in the future.

Town Representatives Visit - Now down to possible meeting with Supervisor on Wednesday, September 21 from 2 to 3pm. Discussion that a smaller (CSC) group would be better. Supervisor wants to meet with full (CSC) Board. We are requesting the meeting to talk about the stipend and the Board size benchmark.

Motion to have a Special Meeting to meet with the Town on Wednesday, September 21 at 2pm to discuss revising the Board size benchmark back to evaluate Board size in 2012 made by Holly Zuffranieri. Second by Jackie Carpenter. Motion carried unanimously.

Standing Committees - Discussion on Nominating Committee appointments, related Bylaw requirements, and Board right to take actions.

Motion to add Board member Violet Oldenski and Center member Barbara Anderson to the Nominating Committee made by Jackie Carpenter. Second by Henry Becker.

Voting aye (9) Becker, Blum, Carpenter, Kirchner, Oldenski, Ruhland, Struebing, Young, Zuffranieri. Voting nay (0). Voting abstain (3) Corbelli, Schulz, Vito.

Motion carried.

Motion to remove Darlene Feinen from her Committees (Finance & Nominating) made by Norm Kirchner. Second by Henry Becker. Motion carried unanimously.

**EXECUTIVE DIRECTOR'S REPORT - Karla Madrid**

COF 09/08/2011

**As of 08/31/2011** - paid members 1, 251; total van mileage 120,932

**Month of August** - new members 22; total attendance 2,133; meals served 1,058;  
van riders 229; van miles 0 (school bus substituted)

Attendance - Coming up.

Bus/Van - still out of service. Comments with Board Chair report.

Community Day - Over 200 attended. Did everything same as last year and lower attendance. Music was great. Got new members as a result. Goal is to let our community know what we have. Maybe should be every other year event.

Solar Panels - Being installed.

Outer Banks Trip - Cancelled due to weather damage. Bus America will offer full refunds within next 45-60 days or the option of rebooking the same trip at 2011 prices scheduled for May 2012.

**TOWN BOARD LIAISON REPORT - Bernie Kolber**

No report.

## COMMITTEE REPORTS

### FINANCE - Neil Struebing

COF 8/29/2011

Accrual Accounting - Duane Sundell, Center member of Finance Committee, discussed the change to accrual accounting. Reviewed several specific cases as examples. It applies primarily to the balance sheet affecting the Town stipend, prepaid insurance, workman's comp and liability, and deferred dues income. Salaries have not been changed to accrual. Board questions were answered.

Crime Insurance - Committee motion to approve a three year prepaid crime policy with Travelers Insurance. Discussion that this covers such things as stolen money. Motion carried unanimously.

### MEMBERSHIP, PROGRAMS & PUBLICITY -Violet Oldenski for Edna Scherf

No report.

### NOMINATING - Jackie Carpenter

COF 9/7/2011

Board Applications - Committee has reviewed applications that have come in so far, covering backgrounds and prepared biographies (bios) on all candidates.

Election Procedure - Plan was reviewed in detail with questions discussed.

Motion from the Committee to set Wednesday, November 9, 2011 at 1:30pm for the special membership meeting at which nominations and voting for Board candidates would be completed.

Discussion on review of applications, timing of member voting, need for Board approval, bylaws requirements related to appointments or elections, timing of newsletter for bios, valid Committee members at the Committee meeting, and one Committee member is also a candidate which may be a conflict. Board member Vito questioned whether the Board was respecting proper protocol and that it could cause legal challenges.

Voting aye (11) Becker, Blum, Carpenter, Corbelli, Kirchner, Oldenski, Ruhland, Schulz, Struebing, Young, Zuffranieri. Voting nay (0). Voting abstain (1) Vito. Motion carried.

Candidates - Motion to approve the four candidates (Jim Blum, Norm Kirchner, Neil Struebing, Darrell Young) for candidates for the election for 2012-2014 made by Jackie Carpenter. Second by Henry Becker. Discussion that additional candidates applying by the September 15 deadline could be considered as an agenda item at the Special Board Meeting on September 21, that additional candidates could be nominated at the membership meeting, and that bios would appear in the October newsletter. Plan is to elect four Board members.

Voting aye (11) Becker, Blum, Carpenter, Corbelli, Kirchner, Oldenski, Ruhland, Schulz, Struebing, Young, Zuffranieri. Voting nay (0). Voting abstain (1) Vito. Motion carried.

**LEGISLATION & BY-LAWS** - Norm Kirchner

COF 8/24/2011

Bylaws Proposals (COF 9/8/2011) - Comments on the proposals, some discussion, and some specific suggestions made. Board Chair requests submit comments or suggestions to the Bylaws Committee Chair.

**PERSONNEL** - Jim Blum

COF 8/18/2011

No Board action items.

**PLANNING** - Jim Blum

COF 8/18/2011

Core Values - Motion by the Committee for the Board to approve the five Core Values (Service, Teamwork, Responsibility, Stewardship, Integrity) with their descriptions as recorded in the Committee minutes of 8/18/2011 to become part of the Strategic Plan.  
Motion carried unanimously.

Bus/Van - Will be covered in next Committee meeting.

**MEMBERSHIP COMMENTS ON AGENDA ITEMS (3 minute maximum, 30 minute total)**

Ruth Haas - Comment that Board size was a commitment to cut down to nine members.  
Town may not give you money.

Barb Ucci - How many members still on the Board have been appointed by the Town?  
Aren't you supposed to restate the motion so that everybody understands before you vote?

Ruth Haas - Last minute candidates won't be on the ballot.  
Doubled the dues, where the money go?

**OLD BUSINESS**

None.

**NEW BUSINESS**

Meet The Board - Discussion that chance to meet Town Board candidates, CSC Board Candidates and Meet the Board could be part of October 19 Early Bird Dinner.

Volunteer Breakfast - Scheduled for September 23 at 9am. You are all volunteers.  
If interested, let the office know.

Committee Handouts - Motion that copies of committee handouts be made available to committee meeting visitors made by Rosemond Ruhland. Second by Violet Oldenski.  
Voting aye (7) Corbelli, Kirchner, Oldenski, Ruhland, Schulz, Vito, Zuffranieri.  
Voting nay (5) Becker, Blum, Carpenter, Struebing, Young. Motion carried.

Candidates Night - Could the Center have a night for Town Board candidates where seniors could ask their questions? 501c3 rules regarding politics need to be checked.

**GOOD OF THE CENTER (1 minute maximum, 15 minute total)**

Janet Vito - Requests status of training.

Board chair states we need to sort out the stipend before further plans for training.

Ruth Haas - Member not paid by January 31 and pays later - what is their status?

They become a renewed member.

Susan Shisler - Requests advice of dues increase to members to avoid many questions to the staff. Dues comments will be added to Board Chair newsletter comments.

Rosemond Ruhland - When will the performance evaluation be out for Board review?

Chair states it's in process now.

**EXECUTIVE SESSION**

None.

**ADJOURNMENT** - Motion to adjourn at 10:45am made by Norm Kirchner.

Second by Henry Becker. Motion approved by unanimous consent.

**Next Meeting** - October 13, 2011

Jim Blum, Secretary